

## eSchoolData Parent Portal F.A.Q.

### **1. What is the eSchoolData Parent Portal?**

- The eSchoolData Parent Portal is a highly secure, internet-based application through which parents and guardians are able to view district permitted details of their student's academic record. Through the Parent Portal, parents and guardians have instant access to important information such as assignment grades, student schedules, attendance information, progress reports, report cards, transcripts, assessment scores, course requests, immunization details, discipline incident information, bus assignments, or fees.

### **2. How do I register for a Parent Portal Account?**

- Go to [www.hufsd.edu](http://www.hufsd.edu), access the portal on the dropdown menu to the right, select "parent portal" then click on "online registration" on the logon screen. Be sure to enter the student's name, grade level, school and **complete 9 digit ID number**. The 9 digit school ID is unique and is assigned to each child when registering into the district. Parents can either contact the guidance department or refer to previous schedules, progress reports or report cards sent home to locate the ID number. *The school ID number is not related to a social security number.*

### **3. What if I forget my password?**

- If you forget or misplace your password, go to your Parent Portal Log In Page. Click on the link "Forgot your password? Click here to retrieve it." You will see a new page, enter either your UserID or email address. Hit the "Request Password" link. You will receive an email with a link to the "Change Password" page.

### **4. What if I do not receive a response email about my password inquiry?**

- First, check your spam folder. Your email rules and/or SPAM filter may be set to block delivery of emails sent from the Parent Portal. Then, be sure to add the Parent Portal email address to your address book, add the address to your list of approved senders. This will ensure that future emails from the Parent Portal will be properly received.

### **5. What computer hardware and software do I need to use the Parent Portal?**

- To effectively access your Parent Portal account, you need a Macintosh (OS X 10.5) or Windows PC (Windows XP Professional) with an internet connection. For the best browsing experience, we recommend Safari 5.0, Google Chrome 27, or Internet Explorer 8.0, or later. We also recommend having Adobe Acrobat Reader™. This PDF reader is available for free download at [www.adobe.com/products/acrobat/readstep2.html](http://www.adobe.com/products/acrobat/readstep2.html).

### **6. How can I change the email address associated to my Parent Portal account?**

- The email address associated with your account can be changed by clicking on the "My Account" icon on your personal home page. Then, click "Update Account Info" from the tabs on the left and enter your new email address. Click "Save."

### **7. Who is eligible to register for a Parent Portal account?**

- Only parents and guardians of currently enrolled students who are also flagged to receive correspondence are eligible to register for an eSchoolData Parent Portal account.

### **8. Where can I access the eSchoolData Parent Portal from?**

- You can access the eSchoolData Parent Portal from anywhere you have access to a computer and internet access.

### **9. When are progress reports and report cards posted on the Parent Portal? How often is the data updated?**

- Dates of each posting are provided on the school district calendar.

### **10. What if I think there is incorrect information displayed on the Parent Portal?**

- Contact the guidance department and speak to your child's counselor.